



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: March 6, 2012

ORDER OF BUSINESS

- 12:00 noon 1. Call to Order
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of December 13, 2011.

4. SPECIAL ORDERS OF BUSINESS

- a. Commission Activities Report. ([memo enclosed](#))
- b. Internship Employer of the Year Award. ([memo](#), [attachment 1](#), and [attachment 2](#) enclosed)

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

a. Approval of \$328,000 expense funds for regulated materials management and training for the Seattle-Tacoma International Airport Gate Aircraft Utilities Improvements Project, which were not included in the original authorization request. This request completes the necessary Commission authorization for the expense funds needed for this project (CIP #C800019). ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

PUBLIC TESTIMONY: The Commission has changed its practice of taking public testimony at the time of the presentation of an agenda item and will amend its bylaws to reflect this change. The Port Commission will only take public testimony after the unanimous consent agenda before considering action items or staff briefings, under New Business or during a Public Hearing. Any person wishing to speak must sign up to testify and identify the specific agenda item or topic they are addressing. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Industrial Development Corporation Annual Meeting. ([attachments](#) enclosed)
- b. Authorization for the Chief Executive Officer to negotiate and execute a lease and concession agreement with Beecher's Handmade Cheese to operate a food and retail unit on Concourse C, in space recently vacated by Regus Business Center, for a term of seven years. The draft lease (Exhibit D) is not necessarily the final version and is subject to negotiation within the stated parameters provided in this memorandum. ([memo](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), and [PowerPoint](#) enclosed)
- c. Authorization for the Chief Executive Officer to negotiate and execute a lease and concession agreement with McDonald's Corporation to operate a restaurant in a currently vacant location on Concourse B for a term of 12 years. The draft lease (Exhibit C) is not necessarily the final version and is subject to negotiation with the stated parameters provided in this memorandum. ([memo](#), [attachment 1](#), [attachment 2](#), and [PowerPoint](#) enclosed)

7. STAFF BRIEFINGS

- a. Terminal 91 – Neighbors' Advisory Committee – 2011 Annual Report and Chairperson Nomination. ([memo](#), [letter](#), [report](#), and [attachment](#) enclosed)
- b. 2011 Financial Performance Briefing. ([memo](#), [report](#), and [PowerPoint](#) enclosed)
- c. 2011 Annual Treasury and Investment Portfolio Report. ([memo](#) and [PowerPoint](#) enclosed)

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT